



Government of Odisha

*Board of Revenue, Odisha, Cuttack*

(Rajaswa Bhawan, Chandini Chowk, Cuttack-2 : email: igr@odisha.gov.in)

(Registration Wing)

File No: XVII-01/2026 724 /Regn. Date: 09/03/2026

From

Ms. P. Anvesha Reddy, IAS  
Inspector General of Registration,  
Odisha, Cuttack

To

All Additional District Magistrates (ADMs), Odisha

Sub:

Publication of notice regarding renewal of registered societies

Ref:

This office Ltd. No. 3971 dt. 01.08.2025

Madam/Sir,

In inviting a reference to the subject cited above, you are requested to take necessary steps for publication of the enclosed notice (in both English & Odia) in the notice boards of the office of the Collector & District Magistrates, Commissioner of Municipal Corporations, Sub-Collectors, Tahsildars, Block Development Officers (BDOs), Executive Officers, District Sub-Registrars, Sub-Registrars and Revenue Inspectors within your jurisdiction.

The purpose of such publication is to inform the office bearers of registered societies to renew their societies at the Office of the Registrar/Additional Registrar of Societies in accordance with the provisions contained under Section 3(2) of the Societies Registration (Odisha Amendment) Act, 2021.

You are, therefore, requested to ensure wide publicity of the attached notice by displaying it prominently in the above offices so that the concerned office bearers of the societies may take necessary steps for renewal within the prescribed time.


This may kindly be treated as most urgent.

Yours faithfully,

Inspector General of Registration,  
Odisha, Cuttack


Memo No. 725 /Regn., dated 09/03/2026

Copy forwarded to the Addl. Secretary (Regn.) to Govt, Revenue & D.M Deptt., Government of Odisha, Bhubaneswar for information and necessary action.

  
Inspector General of Registration,  
Odisha, Cuttack


Memo No. 726 /Regn., dated 09/03/2026

Copy forwarded to the all Collector & District Magistrates/ Commissioner of Municipal Corporations for information and necessary action.

  
Inspector General of Registration,  
Odisha, Cuttack

Memo No. 727 /Regn., dated 09/03/2026

Copy forwarded to the all Sub-Collectors/ Tahsildars /Block Development Officers (BDOs) / District Sub-Registrars/ Executive Officer for information and necessary action.

  
Inspector General of Registration,  
Odisha, Cuttack



Government of Odisha

## *Board of Revenue, Odisha, Cuttack*

(Rajaswa Bhawan, Chandini Chowk, Cuttack-2 : email: igr@odisha.gov.in)

(Registration Wing)

### **PUBLIC NOTICE**

It is for information of all that as per Section 3 (2) of the Society Registration (Odisha Amendment) Act, 2021 Societies registered after 21st May, 2021 shall remain in force for a period of 5 years from the date of issue of the certificate of registration and those registered on or before 21st May, 2021 under the Societies Registration Act, 1860 and the Societies Registration (Odisha Amendment) Act, 2021 shall remain in force for a period of 5 years (i.e. till 20th May, 2026).

Therefore, the office bearers/authorized officials of the registered societies desiring to renew the validity of their respective societies may take necessary steps for the same following due procedure.

#### **1. Renewal before expiry of validity period:**

For every application for renewal of registration certificate before the expiry of the valid period of five years under sub-section (1) of Section 3-B, the prescribed fee is Rs. 500/- (Rupees Five Hundred) only.

#### **2. Renewal after expiry of validity period:**

For every application for renewal of registration certificate after the expiry of the valid period of five years but not exceeding six months after such expiry under sub-section (2) of Section 3-B, the following fee shall be applicable:

- i. Within one month of expiry – Rs. 1,000/-
- ii. Within two months of expiry – Rs. 1,500/-
- iii. Within three months of expiry – Rs. 2,000/-
- iv. Within four months of expiry – Rs. 2,500/-
- v. Within five months of expiry – Rs. 3,000/-
- vi. Within six months of expiry – Rs. 3,500/-

Documents Required for Renewal:

The following documents are to be submitted along with the application for renewal:

- 1) Latest Certified Copy (C.C.) of the Registration Certificate.
- 2) Latest Certified Copy (C.C.) of the Memorandum of Association.
- 3) Latest Certified Copy (C.C.) of the Bye-laws.
- 4) Audit Reports of the last five years.
- 5) Activity Reports of the last five years.
- 6) Resolution of the General Body regarding renewal of the society.

Date: 9/3/26

Cuttack

  
Registrar of Societies,  
Odisha



ଓଡ଼ିଶା ସରକାର

# ରାଜସ୍ୱ ବୋର୍ଡ, ଓଡ଼ିଶା, କଟକ

(ରାଜସ୍ୱ ଭବନ, ଚାନ୍ଦିନୀ ଚୌକ, କଟକ-୨: ଇମେଲ୍: igr@odisha.gov.in)

(ପଞ୍ଜିକରଣ ଶାଖା)

## ସାର୍ବଜନୀନ ନୋଟିସ୍

ସମସ୍ତଙ୍କ ସୂଚନା ପାଇଁ ଜଣାଯାଉଛି ଯେ ସୋସାଇଟି ପଞ୍ଜିକରଣ (ଓଡ଼ିଶା ସଂଶୋଧନ) ଆଇନ, ୨୦୨୧ର ଧାରା ୩ (୨) ଅନୁଯାୟୀ ୨୧ ମେ, ୨୦୨୧ ପରେ ପଞ୍ଜିକୃତ ସୋସାଇଟିଗୁଡ଼ିକ ପଞ୍ଜିକରଣ ପ୍ରମାଣପତ୍ର ପ୍ରଦାନ ତାରିଖରୁ ୫ ବର୍ଷ ପାଇଁ ବଳବତ୍ତର ରହିବ ଏବଂ ସୋସାଇଟି ପଞ୍ଜିକରଣ ଆଇନ, ୧୮୬୦ ଏବଂ ସୋସାଇଟି ପଞ୍ଜିକରଣ (ଓଡ଼ିଶା ସଂଶୋଧନ) ଆଇନ, ୨୦୨୧ ଅଧୀନରେ ୨୧ ମେ, ୨୦୨୧ କିମ୍ବା ପୂର୍ବରୁ ପଞ୍ଜିକୃତ ସୋସାଇଟିଗୁଡ଼ିକ ୫ ବର୍ଷ ପାଇଁ (ଅର୍ଥାତ୍ ୨୦ ମେ, ୨୦୨୬ ପର୍ଯ୍ୟନ୍ତ) ବଳବତ୍ତର ରହିବ। ତେଣୁ, ପଞ୍ଜିକୃତ ସୋସାଇଟି ର ପଦାଧିକାରୀ/ଅଧିକୃତ ଅଧିକାରୀମାନେ ସେମାନଙ୍କ ପଞ୍ଜିକୃତ ସମ୍ପୂର୍ଣ୍ଣ ସୋସାଇଟି ର ବୈଧତା ନବୀକରଣ ପାଇଁ ନିମ୍ନଲିଖିତ ପ୍ରକ୍ରିୟା ଅନୁସରଣ କରି ଆବଶ୍ୟକୀୟ ପଦକ୍ଷେପ ନେଇପାରିବେ।

୧. ବୈଧତା ଅବଧି ସମାପ୍ତ ହେବା ପୂର୍ବରୁ ନବୀକରଣ:

ଧାରା ୩-ବି ର ଉପ-ଧାରା (୧) ଅନୁଯାୟୀ ପାଞ୍ଚ ବର୍ଷ ବୈଧ ଅବଧି ସମାପ୍ତ ହେବା ର ଏକ ମାସ ପୂର୍ବରୁ ପଞ୍ଜିକରଣ ପ୍ରମାଣପତ୍ର ନବୀକରଣ ପାଇଁ ପ୍ରତ୍ୟେକ ଆବେଦନ ପାଇଁ, ନିର୍ଦ୍ଧାରିତ ଫି କେବଳ ୫୦୦/- (ପାଞ୍ଚଶହ ଟଙ୍କା)।

୨. ବୈଧତା ଅବଧି ସମାପ୍ତ ହେବା ପରେ ନବୀକରଣ:

ଧାରା ୩-ବି ର ଉପ-ଧାରା (୨) ଅନୁଯାୟୀ ପାଞ୍ଚ ବର୍ଷ ବୈଧ ଅବଧି ସମାପ୍ତ ହେବାର ୬ ମାସ ପର୍ଯ୍ୟନ୍ତ ପଞ୍ଜିକରଣ ପ୍ରମାଣପତ୍ର ନବୀକରଣ ପାଇଁ ପ୍ରତ୍ୟେକ ଆବେଦନ ପାଇଁ, ନିମ୍ନଲିଖିତ ଫି ପ୍ରଯୁଜ୍ୟ ହେବ:

୧. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ଗୋଟିଏ ମାସ ମଧ୍ୟରେ – ୧,୦୦୦/- ଟଙ୍କା
୨. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ଦୁଇ ମାସ ମଧ୍ୟରେ – ୧,୫୦୦ /- ଟଙ୍କା
୩. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ତିନି ମାସ ମଧ୍ୟରେ – ୨,୦୦୦/- ଟଙ୍କା
୪. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ଚାରି ମାସ ମଧ୍ୟରେ – ୨,୫୦୦/- ଟଙ୍କା
୫. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ପାଞ୍ଚ ମାସ ମଧ୍ୟରେ – ୩,୦୦୦/- ଟଙ୍କା
୬. ଅନ୍ତିମ ଅବଧି ସମାପ୍ତ ହେବାର ଛଅ ମାସ ମଧ୍ୟରେ – ୩,୫୦୦/- ଟଙ୍କା

୩. ନବୀକରଣ ପାଇଁ ଆବଶ୍ୟକୀୟ ଡକ୍ୟୁମେଣ୍ଟ୍:

ନବୀକରଣ ପାଇଁ ଆବେଦନ ସହିତ ନିମ୍ନଲିଖିତ ଡକ୍ୟୁମେଣ୍ଟ୍‌ଗୁଡ଼ିକ ଦାଖଲ କରିବାକୁ ପଡ଼ିବ:

୧. ପଞ୍ଜିକରଣ ପ୍ରମାଣପତ୍ରର ସର୍ବଶେଷ ପ୍ରମାଣିତ କପି (ସି.ସି.)।

୨. ସଂଘର ସ୍ଥାନକପତ୍ରର ସର୍ବଶେଷ ପ୍ରମାଣିତ କପି (ସି.ସି.)।

୩. ଉପ-ଆଇନର ସର୍ବଶେଷ ପ୍ରମାଣିତ କପି (ସି.ସି.)।

୪. ଗତ ପାଞ୍ଚ ବର୍ଷର ଅଡିଟ୍ ରିପୋର୍ଟ।

୫. ଗତ ପାଞ୍ଚ ବର୍ଷର କାର୍ଯ୍ୟକଳାପ ରିପୋର୍ଟ।

୬. ସମାପ୍ତିର ନବୀକରଣ ସମ୍ପର୍କରେ ସାଧାରଣ ପରିଷଦର ନିଷ୍ପତ୍ତି।

ତାରିଖ: ୨/୩/୨୬

ସ୍ଥାନ: କଟକ



ନିବନ୍ଧକ,

ସୋସାଇଟି ପଞ୍ଜିକରଣ,

ଓଡ଼ିଶା, କଟକ