

Online District Level Society Registration (DEPARTMENT) Procedure



Existing User? Login

New User? Register Now

Department Login

Track Application Status

Registration Performance

- Top 10 Revenue Generated Offices
- Top 10 Document Generated Register Office
- Top 10 EC Generated Register Office
- Top 10 C.C. Generated Register Office

Govt. Fees Details

SALE IMMOVABLE

Minimum Stamp in Rs 0

% of Stamp Fee 5

Registration Fee 2%

User Fee ₹250.00 /- For 10 pages and ₹15.00 /- additional for each page

Encumbrance Certificate Fee

Certified Copy Fee

Notarizable Fee

Know your SRO

Ease of Doing Business

- Regd. & Stamp Duty Calculator
- BenchMark Valuation
- Model Deed
- Acts & Rules
- Stamp Act and Rules
- Marriage Act
- Public Service Delivery Timeline
- Document Registration Procedure
- Contact Details of DSR
- Contact Details of Marriage Officer

Odisha Registration Offices

Online Services

- Online Property/Document Submission
- Online Encumbrance Certificate
- Online Certified Copy
- Online Certified Copy Under Section-89
- Online Partnership Firm
- Online State level Society
- Online District Level Society Registration
- Online Marriage Application
- Online Payment of Registration Fee
- Online Payment of Stamp Duty

DEPARTMENT LOG IN or SIGN UP

LOGIN ID

khurda_do

PASSWORD

.....

ENTER CODE

KUmpAb

KUmpAb

Back to Home LOGIN

[Forgot User Id ?](#) [Forgot Password ?](#)

- The Dealing Officer logs in through the “**Department Login**” option on the portal.

Online District Level Society Registration (DEPARTMENT) Procedure

District Level Status		DISTRICT LEVEL SOCIETY STATUS							
Show 10 entries		Search:							
APP. ID	NAME OF THE SOCIETY	AREA OF OPERATION	SERVICE CATEGORY	PRESENTATION DATE	LAST UPDATED ON	FEE PAYMENT	TIME LEFT	CURRENT STATUS	
1820250301914	MS SAHARA	KHURDA	REGISTRATION OF SOCIETY	28-MAR-2025	28-MAR-2025	Pay Fee	50:00	AT DO	
1820250301870	KHORDHA DISTRICT CRANE OWNERS WELFARE ASSOCIATION	KHURDA	REGISTRATION OF SOCIETY	17-MAR-2025	17-MAR-2025		00:00	AT DO	
1820250301860	RAMACHANDRA NAGAR WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	17-MAR-2025	17-MAR-2025		00:00	AT DO	
1820250301838	PADA CHINHA	KHURDA	REGISTRATION OF SOCIETY	07-MAR-2025	07-MAR-2025		00:00	AT DO	
1820230400545	SOMU COTTAGE RESIDENTS WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	02-JUL-2023	02-JUL-2023		00:00	AT DO	
1820230500584	LS AVENUE OWNERS' WELFARE ASSOCIATION	KHURDA	REGISTRATION OF SOCIETY	23-JUN-2023	23-JUN-2023		00:00	AT DO	
1820230600605	ACROPOLIS SOCIAL WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	19-JUN-2023	19-JUN-2023		00:00	AT DO	

First-Level Verification by Dealing Officer:

- The Dealing Officer opens the application for review.
- The Dealing Officer downloads and examines all supporting documents uploaded by the applicant.

Online District Level Society Registration (DEPARTMENT) Procedure

20250301914

Application type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Society Detail

SOCIETY NAME	PRESENTATION DATE	ADDRESS	SOCIETY TYPE	EDIT
MS SAHARA	28-MAR-2025	BEGUNIA,BEGUNIA -CHATUA,KHURDA,ODISHA,INDIA,752062	REGISTRATION OF SOCIETY	

Consumer Number

ELECTRICITY	NAME	ADDRESS	DISCOM
No Information Available			

WATER	NAME	ADDRESS
No Information Available		

Governing Body member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR SHYAM SUNDAR	MR GOBRDHAN SUNDAR	BEGUNIA,BEGUNIA,KHURDA,ODISHA,INDIA,752062	VICE PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR RAY BAHADUR	MR BHUBANA DAS	BBSR,BBSR,KHURDA,ODISHA,INDIA,751014	HELPER	BUSINESS	28-Mar-2025	View	View	
MR DUKHISHYAM	MR SAROJ KUMAR	GJ,GJ,GANJAM,ODISHA,INDIA,765506	TREASURER	SERVICE	28-Mar-2025	View	View	
MR SANTANU KUMAR	MR RAMANU KUMAR	HA-100,L001,KOLLAM ,KERALA,INDIA,653324	LEGAL ADVISER	CULTIVATION	28-Mar-2025	View	View	
MS LINA RANI	MR SUMARAN SAHA	HIG01,GH9,NORTH GOA,GOA,INDIA,865233	ASSISTANT SECRETARY	CULTIVATION	28-Mar-2025	View	View	

General Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR MONOJ DEY	MR SURESH DEY	,,JAJPUR,ODISHA,UNDEFINED,754852	PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR SUBESH DAMAYANTI	MR G C SAH	KHURDA,ODISHA,UNDEFINED,752062	TREASURER	SERVICE	03-Mar-2025	View	View	

- If the application is complete and correct, the Dealing Officer proceeds to the next step.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914
Application Type :

SOCIETY & MEMBER DETAIL
FILE UPLOAD
REMARK

Uploaded Files

Memorandum of Society :
View

By-Laws of Society :
View

Comparative Statement :

Treasury Challan :

Resolution of the General Body Meeting :

Affidavit of the Secretary/ President :

House Rent Agreement :

Audit Report :

Activity Report :

Copy Of Notice :

ID Proof of All Party :

Any Other Document :

Back
Next

- If there are any queries or missing information, the Dealing Officer notes these in the remarks column.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914

Application Type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Remark Details

Remark

Remark :

NA

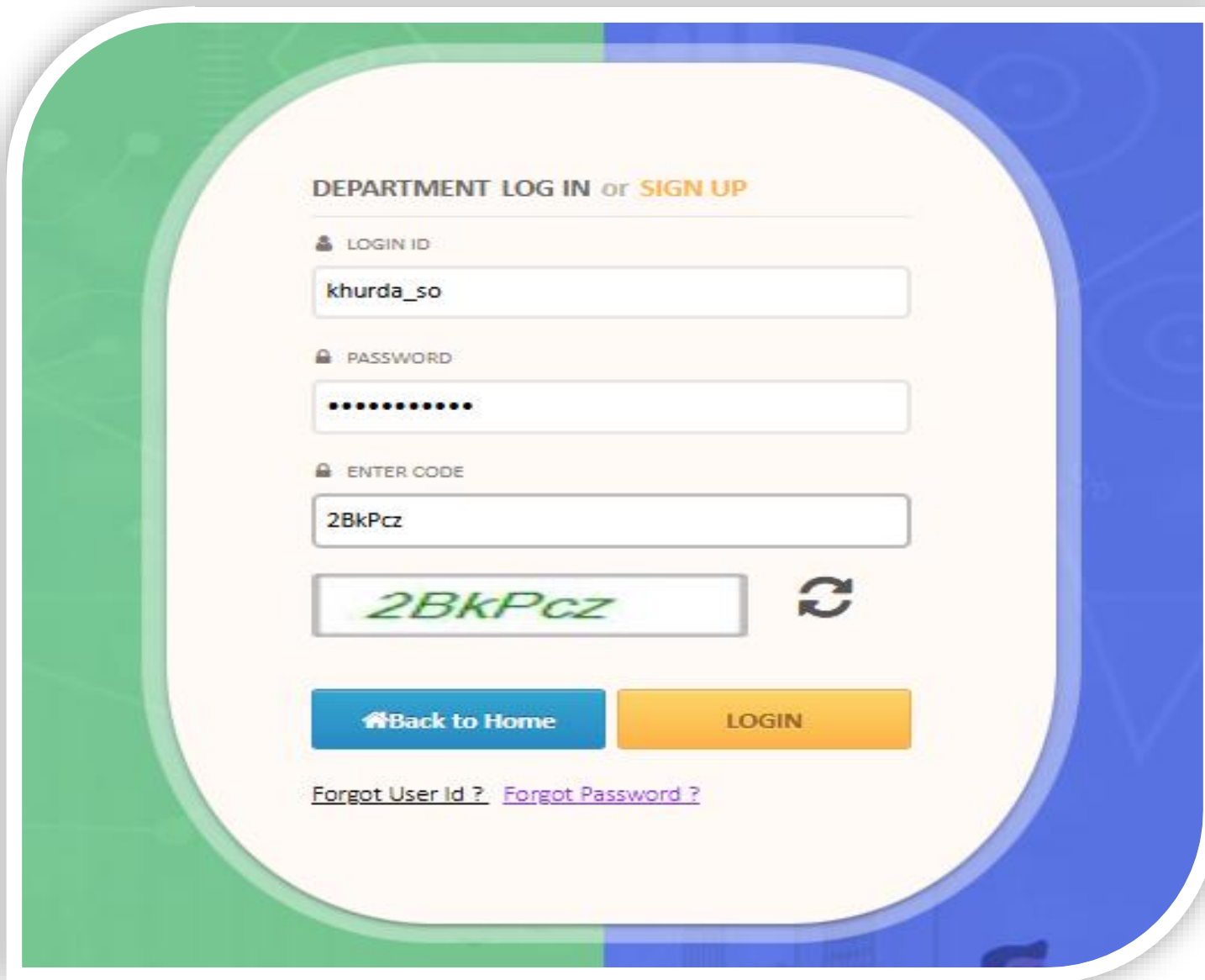
Back

Forward

View Receipt

- The Dealing Officer forwards the application (with remarks, if any) to the Section Officer for second-level verification.

Online District Level Society Registration (DEPARTMENT) Procedure



The screenshot shows a web interface for "DEPARTMENT LOG IN or SIGN UP". The page has a green and blue background with a white rounded rectangle in the center. The title "DEPARTMENT LOG IN or SIGN UP" is at the top. Below it are three input fields: "LOGIN ID" with the value "khurda_so", "PASSWORD" with masked characters, and "ENTER CODE" with the value "2BkPcz". Below the "ENTER CODE" field is a CAPTCHA image showing "2BkPcz" and a refresh button. At the bottom are two buttons: "Back to Home" and "LOGIN". Below the buttons are two links: "Forgot User Id ?" and "Forgot Password ?".

DEPARTMENT LOG IN or SIGN UP

LOGIN ID
khurda_so

PASSWORD
.....

ENTER CODE
2BkPcz

2BkPcz

Back to Home LOGIN

[Forgot User Id ?](#) [Forgot Password ?](#)

- The Section Officer logs in through the “**Department Login**” option on the portal.

Online District Level Society Registration (DEPARTMENT) Procedure

Online District Level Society Registration (DEPARTMENT) Procedure

Society Registration

District Level Status

DISTRICT LEVEL SOCIETY STATUS

Show 10 entries

Search:

APP. ID	NAME OF THE SOCIETY	AREA OF OPERATION	SERVICE CATEGORY	PRESENTATION DATE	LAST UPDATED ON	FEE PAYMENT	TIME LEFT	CURRENT STATUS
1820250301914	MS SAHARA	KHURDA	REGISTRATION OF SOCIETY	28-MAR-2025	03-APR-2025	Pay Fee	2D 2H	AT SO
1820230100475	ROYAL (BRINDAVAN) ARK SOCIETY	KHURDA	REGISTRATION OF SOCIETY	28-JAN-2023	28-MAR-2023		0D 0H	AT SO
1820221200439	DREAM AVENUE FLAT OWNER'S WELFARE ASSOCIATION	KHURDA	REGISTRATION OF SOCIETY	05-DEC-2022	28-MAR-2023		0D 0H	AT SO
1820221100418	DWARIKAPURI HOUSE OWNERS WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	19-NOV-2022	28-MAR-2023		0D 0H	AT SO
1820221000398	JAS UPHC SIKHARCHANDI	KHURDA	REGISTRATION OF SOCIETY	27-DEC-2022	28-MAR-2023		0D 0H	AT SO
1820221000390	SEFALI ENCLAVE FLAT OWNER'S WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	05-NOV-2022	28-MAR-2023		0D 0H	AT SO
1820221000387	PATITAPABAN NAGAR HOUSING SOCIETY LAND OWNERS' WELFARE SOCIETY	KHURDA	REGISTRATION OF SOCIETY	18-OCT-2022	28-MAR-2023		0D 0H	AT SO

Showing 1 to 10 of 39 entries

[Previous](#)
[1](#)
[2](#)
[3](#)
[4](#)

- Once Dealing Officer process will be completed, same application ID will be forwarded to Section Officer Login. At Section Officer Login Show all Pending Documents for verification, Click an Application Id for verification.

Online District Level Society Registration (DEPARTMENT) Procedure

203001914

Application Type :

MEMBER DETAIL

FILE UPLOAD

REMARK

Society Detail

SOCIETY NAME	PRESENTATION DATE	ADDRESS	SOCIETY TYPE	EDIT
MS SAHARA	28-MAR-2025	BEGUNIA,BEGUNIA -CHATUA,KHURDA,ODISHA,INDIA,752062	REGISTRATION OF SOCIETY	

Consumer Number

ELECTRICITY	NAME	ADDRESS	DISCOM	WATER	NAME	ADDRESS
No Information Available				No Information Available		

Governing Body member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR SHYAM SUNDAR	MR GOBRDHAN SUNDAR	BEGUNIA,BEGUNIA,KHURDA,ODISHA,INDIA,752062	VICE PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR RAY BAHADUR	MR BHUBANA DAS	BBSR,BBSR,KHURDA,ODISHA,INDIA,751014	HELPER	BUSINESS	28-Mar-2025	View	View	
MR DUKHISHYAM	MR SAROJ KUMAR	GJ,GJ,GANJAM,ODISHA,INDIA,765506	TREASURER	SERVICE	28-Mar-2025	View	View	
MR SANTANU KUMAR	MR RAMANU KUMAR	HA-100,LO01,KOLLAM ,KERALA,INDIA,653324	LEGAL ADVISER	CULTIVATION	28-Mar-2025	View	View	
MS LINA RANI	MR SUMARAN SAHA	HIG01,GH9,NORTH GOA,GOA,INDIA,865233	ASSISTANT SECRETARY	CULTIVATION	28-Mar-2025	View	View	

General Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR MONOJ DEY	MR SURESH DEY	„JAPUR,ODISHA,UNDEFINED,754852	PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR SURESH DAMAYANTI	MR G C SAH	„KHURDA,ODISHA,UNDEFINED,752062	TREASURER	SERVICE	03-Apr-2025	View	View	
REEMA SEN	PRKASH SEN	„KHURDA,ODISHA,UNDEFINED,752021	SECRETARY	SERVICE	03-Apr-2025	View	View	
RAJ TRIPATHY	PREM	„JAPUR,ODISHA,UNDEFINED,	VICE PRESIDENT	SERVICE	03-Apr-2025	View	View	
MR DINABANDHU	RAIM	„CUTTACK,ODISHA,UNDEFINED,	ASSISTANT SECRETARY	CULTIVATION	03-Apr-2025	View	View	
MR PRAVEEN KUMAR	RAJ KAPOOR	„NULL,0,UNDEFINED,	LEGAL ADVISER	CULTIVATION	03-Apr-2025	View	View	
MRS KHATUN	KHAN GAFUR	„BHAVNAGAR ,GUJRAT,UNDEFINED,	JOINT SECRETARY	CULTIVATION	03-Apr-2025	View	View	

Back

View Society With Matching Name

Next

- View the entered society details and body members.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914

Application Type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Uploaded Files

Memorandum of Society :	View
By-Laws of Society :	View
Comparative Statement :	
Treasury Challan :	
Resolution of the General Body Meeting :	
Affidavit of the Secretary/ President :	
House Rent Agreement :	
Audit Report :	
Activity Report :	
Copy Of Notice :	
ID Proof of All Party :	
Any Other Document :	

Back

Next

Let's Get In Touch!

- Then View the uploaded files

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914

Application Type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
DO - KHURDA (DISTRICT DEALING OFFICER)	03-Apr-2025	NA

Remark

Remark :

NA

Back

Back to Previous Login

Forward

View Receipt

Let's Get In Touch!

Online District Level Society Registration (DEPARTMENT) Procedure



DEPARTMENT LOG IN or SIGN UP

LOGIN ID

khurda_adm

PASSWORD

.....

ENTER CODE

32WSmq

32WSmq

Back to Home LOGIN

[Forgot User Id ?](#) [Forgot Password ?](#)

- Then enter Remark and Forward the Document to Next Level.

- Once Section Officer Process will be completed, same application ID will be forwarded to Registrar of society (ADM).

Online District Level Society Registration (DEPARTMENT) Procedure

- The ADM logs in through the “**Department Login**” option on the portal.

Online District Level Society Registration (DEPARTMENT) Procedure

Society Registration

[State Level Status](#)
[District Level Status](#)

MIS Report

ORTPSA

16 Parameters

Grievance

Society Registration

[State Level Status](#)
[District Level Status](#)

Grievance

[View Grievance](#)
[Grievance Report](#)

MIS Report

[16 Parameters](#)
[ORTPS Report](#)

ORTPSA

[Entry Screen](#)

16 Parameters

[Entry Screen](#)

Let's Get In Touch!

Society Registration

[State Level Status](#)
[District Level Status](#)

MIS Report

ORTPSA

16 Parameters

Grievance

DISTRICT LEVEL SOCIETY STATUS

Show 10 entries
Search:

APP. ID	NAME OF THE SOCIETY	AREA OF OPERATION	SERVICE CATEGORY	PRESENTATION DATE	LAST UPDATED ON	FEE PAYMENT	TIME LEFT	CURRENT STATUS
1820250301914	MS SAHARA	KHURDA	REGISTRATION OF SOCIETY	28-MAR-2025	04-APR-2025	Pay Fee	37D 0H	AT ADM

Showing 1 to 1 of 1 entries

Previous 1 Next

All Pending Documents

Show 10 entries
Search:

APPLICATION ID	AREA OF OPERATION	PRESENTATION DATE	LAST UPDATED ON	NAME OF THE SOCIETY	CURRENT STATUS
1820250301914	KHURDA	28-Mar-2025	04-APR-2025	MS SAHARA	AT ADM
1820240401062	KHURDA	29-Apr-2024	10-JUN-2024	TEST-PKS1 DONT TAKE ACTION	FIELD VERIFICATION PENDING
1820230500592	KHURDA	30-May-2023	31-MAY-2023	BIJU PATNAIK MEMORIAL ORGANISATION	AT DG
1820230100475	KHURDA	28-Jan-2023	28-MAR-2023	ROYAL (BRINDAVAN) ARK SOCIETY	AT SQ
1820221200439	KHURDA	05-Dec-2022	28-MAR-2023	DREAM AVENUE FLAT OWNER'S WELFARE ASSOCIATION	AT SQ
1820221100418	KHURDA	19-Nov-2022	28-MAR-2023	DWARIKAPURI HOUSE OWNERS WELFARE SOCIETY	AT SQ
1820221000398	KHURDA	27-Dec-2022	28-MAR-2023	JAS UPHC SIKHARCHANDI	AT SQ

Showing 1 to 10 of 102 entries

Previous 1 2 3 4 5 ... 11 Next

- At Registrar of society Login, show all Pending Documents for Approval, Click an Application Id for Approval.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914

Application Type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Society Detail

SOCIETY NAME	PRESENTATION DATE	ADDRESS	SOCIETY TYPE	EDIT
MS SAHARA	28-MAR-2025	BEGUNIA,BEGUNIA -CHATUA,KHURDA,ODISHA,INDIA,752062	REGISTRATION OF SOCIETY	

Consumer Number

ELECTRICITY	NAME	ADDRESS	DISCOM	WATER	NAME	ADDRESS
No Information Available				No Information Available		

Governing Body member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR SHYAM SUNDAR	MR GOBRDHAN SUNDAR	BEGUNIA,BEGUNIA,KHURDA,ODISHA,INDIA,752062	VICE PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR RAY BAHADUR	MR BHUBANA DAS	BBSR,BBSR,KHURDA,ODISHA,INDIA,751014	HELPER	BUSINESS	28-Mar-2025	View	View	
MR DUKHISHYAM	MR SAROJ KUMAR	GJ,GJ,GANJAM,ODISHA,INDIA,765506	TREASUREAR	SERVICE	28-Mar-2025	View	View	
MR SANTANU KUMAR	MR RAMANU KUMAR	HA-100,L001,KOLLAM ,KERALA,INDIA,653324	LEGAL ADVISER	CULTIVATION	28-Mar-2025	View	View	
MS LINA RANI	MR SUMARAN SAHA	HIG01,GH9,NORTH GOA,GOA,INDIA,865233	ASSISTANT SECRETARY	CULTIVATION	28-Mar-2025	View	View	

General Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	JOINING DATE	ID PROOF	ADD. PROOF	EDIT
MR MONOJ DEY	MR SURESH DEY	„JAJPUR,ODISHA,UNDEFINED,754852	PRESIDENT	CULTIVATION	28-Mar-2025	View	View	
MR SURESH DAMAYANTI	MR G C SAH	„KHURDA,ODISHA,UNDEFINED,752062	TREASUREAR	SERVICE	03-Apr-2025	View	View	
REEMA SEN	PRKASH SEN	„KHURDA,ODISHA,UNDEFINED,752021	SECRETARY	SERVICE	03-Apr-2025	View	View	
RAJ TRIPATHY	PREM	„JAJPUR,ODISHA,UNDEFINED,	VICE PRESIDENT	SERVICE	03-Apr-2025	View	View	
MR DINABANDHU	RAIM	„CUTTACK,ODISHA,UNDEFINED,	ASSISTANT SECRETARY	CULTIVATION	03-Apr-2025	View	View	
MR PRAVEEN KUMAR	RAJ KAPOOR	„NULL,0,UNDEFINED,	LEGAL ADVISER	CULTIVATION	03-Apr-2025	View	View	
MRS KHATUN	KHAN GAFUR	„BHAVNAGAR ,GUJRAT,UNDEFINED,	JOINT SECRETARY	CULTIVATION	03-Apr-2025	View	View	

- View the entered society details and body members.

Online District Level Society Registration (DEPARTMENT) Procedure

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914
Application Type :

SOCIETY & MEMBER DETAIL
FILE UPLOAD
REMARK

Uploaded Files

Memorandum of Society :	View
By-Laws of Society :	View
Comparative Statement :	
Treasury Challan :	
Resolution of the General Body Meeting :	
Affidavit of the Secretary/ President :	
House Rent Agreement :	
Audit Report :	
Activity Report :	
Copy Of Notice :	
ID Proof of All Party :	
Any Other Document :	

Back
Next

Let's Get In Touch!

Online District Level Society Registration (DEPARTMENT) Procedure

- Then View the uploaded files.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914
Application Type :

SOCIETY & MEMBER DETAIL
FILE UPLOAD
REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
DO - KHURDA (DISTRICT DEALING OFFICER)	03-Apr-2025	NA
SO - KHURDA (DISTRICT SECTION OFFICER)	04-Apr-2025	NA

Remark

Remark :

APPROVED

Back
Back to Previous Login
Approve & Sign
Back to Citizen / Objection
Field Verification
View Receipt

Let's Get In Touch!

Inspector General of Registration Odisha, 2nd-floor, Board of Revenue Building,
Chandinchowk , Cuttack (Odisha)-753002

- In Case of Approval, Approver will approve the online application through their digital sign.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 812WJ56381954 Application Type :

SOCIETY & MEMBER DETAIL FILE UPLOAD REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
DO - KHURDA (DISTRICT DEALING OFFICER)	03-Apr-2015	NA
SO - KHURDA (DISTRICT SECTION OFFICER)	04-Apr-2015	NA

Remark

Remark : APPROVED

[Back](#)
[Back to Previous Login](#)
[Approve & Sign](#)
[Back to Citizen / Objection](#)
[Field Verification](#)
[View Receipt](#)

Let's Get In Touch!

Inspector General of Registration Odisha, 2nd Floor, Board of Revenue Building,
Chandrasekhara, Cuttack (Odisha)-753002

- In case of objection Additional Registrar of society (ADM) click on Objection button with his remarks.
- Citizen resolves the query according to the Additional Registrar of society (ADM) Remark and resend the application for approval.

Online District Level Society Registration (DEPARTMENT) Procedure

Application ID : 1820250301914

Application Type :

SOCIETY & MEMBER DETAIL

FILE UPLOAD

REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
DO - KHURDA (DISTRICT DEALING OFFICER)	03-Apr-2025	NA
SO - KHURDA (DISTRICT SECTION OFFICER)	04-Apr-2025	NA

Remark

Remark :

APPROVED

Back

Back to Previous Login

Approve & Sign

Back to Citizen / Objection

Field Verification

View Receipt

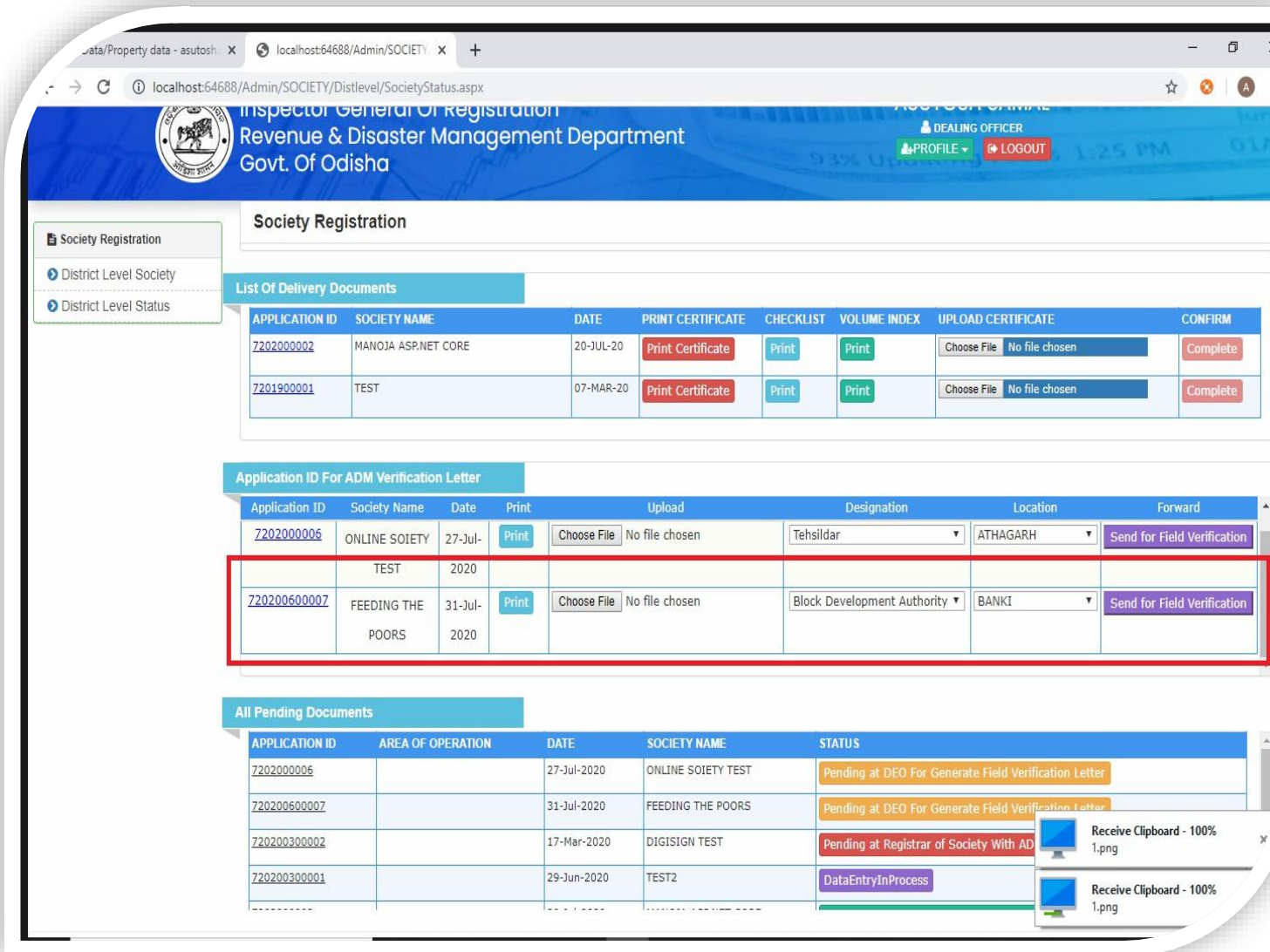
Let's Get In Touch!

Inspector General of Registration Odisha, 2nd-floor, Board of Revenue Building,
Chandinchowk , Cuttack (Odisha)-753002



Online District Level Society Registration (DEPARTMENT) Procedure

- In case of Field verification Registrar of Society send the application to Dealing Officer with his/her Remark.



Society Registration

List Of Delivery Documents

APPLICATION ID	SOCIETY NAME	DATE	PRINT CERTIFICATE	CHECKLIST	VOLUME INDEX	UPLOAD CERTIFICATE	CONFIRM
7202000002	MANOJA ASP.NET CORE	20-JUL-20	Print Certificate	Print	Print	Choose File No file chosen	Complete
7201900001	TEST	07-MAR-20	Print Certificate	Print	Print	Choose File No file chosen	Complete

Application ID For ADM Verification Letter

Application ID	Society Name	Date	Print	Upload	Designation	Location	Forward
7202000006	ONLINE SOCIETY	27-Jul-2020	Print	Choose File No file chosen	Tehsildar	ATHAGARH	Send for Field Verification
720200600007	FEEDING THE POORS	31-Jul-2020	Print	Choose File No file chosen	Block Development Authority	BANKI	Send for Field Verification

All Pending Documents

APPLICATION ID	AREA OF OPERATION	DATE	SOCIETY NAME	STATUS
7202000006		27-Jul-2020	ONLINE SOCIETY TEST	Pending at DEO For Generate Field Verification Letter
720200600007		31-Jul-2020	FEEDING THE POORS	Pending at DEO For Generate Field Verification Letter
720200300002		17-Mar-2020	DIGISIGN TEST	Pending at Registrar of Society With AD
720200300001		29-Jun-2020	TEST2	DataEntryInProgress

Dealing Officer Login

Initiate Field Verification

- The Dealing Officer forwards the application to the relevant authority (e.g., BDO or Municipal Authority) with a verification letter.

Online District Level Society Registration (DEPARTMENT) Procedure

Online District Level Society Registration (DEPARTMENT) Procedure

...in/Admin/SOCIETY/Distlevel/AdmDtl.aspx?Id=7202000007

Govt. Of Odisha

Society Details

Society Detail

FORM NAME	PRESENTATION DATE	ADDRESS
FEEDING THE POORS	30-Sep-2020	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001

Governing Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date
KRUSHNA PANDA	MR PANDA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	JOINT SECRETARY	SERVICE	28-Sep-2020
ASUTOSH SAMAL	BB SAMAL	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	CHAIRMAN	SERVICE	28-Sep-2020
SUNIT SINGH	KAMRILAS SINGH	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	PRESIDENT	SERVICE	28-Sep-2020
KRUPASINDHU SAHOO	KUNJA SAHOO	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	LEGAL ADVISER	SERVICE	28-Sep-2020
MANGI MUDULI	MR MUDULI	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	TREASURER	SERVICE	28-Sep-2020

General Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date
SIVA NARAYAN BARIK	MR BARIK	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
SABYASACHI MOHAPATRA	MR MOHAPATRA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
SIBANAND SAHOO	MR SAHOO	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
PURUSOTTAM GHADGE	MR MOHAPATRA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
SNEHASHIS CHHOTRAY	MR MOHARANA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
DINESH MOHARANA	MR JENA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020
KUNA GHADGE	MR MOHARANA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020

Uploaded File

- Memorandum of Society : [View](#)
- By-Laws of Society : [View](#)
- Treasury Challan : [View](#)
- Resolution of the General Body Meeting :
- Affidavit of the Secretary/ President :
- House Rent Agreement :
- Audit Report :
- Activity Report :
- Notice Copy :

Application Details

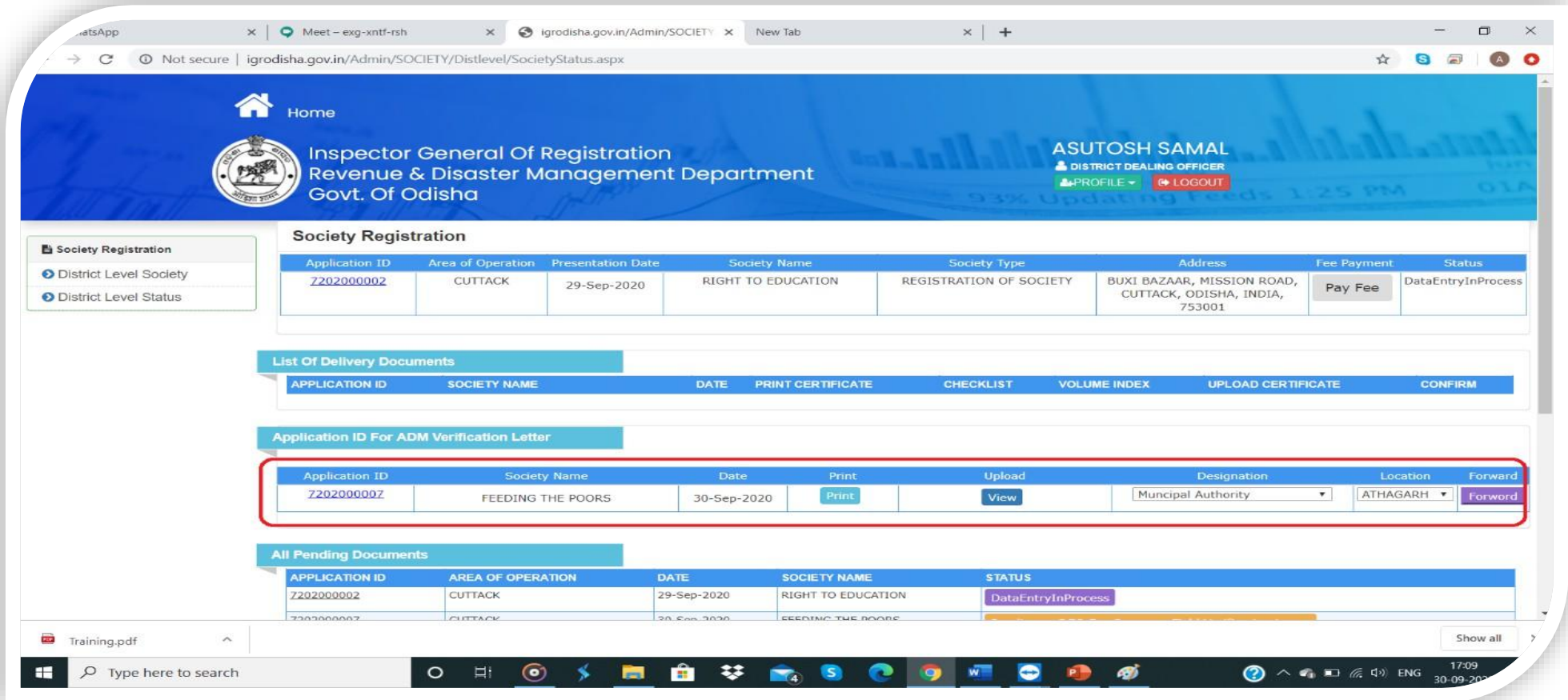
Application Id : 7202000007
 Application Date : 30-SEP-20
 Society Name : FEEDING THE POORS
 Download Letter from ADM Office : [Download](#)
 Upload Enquiry Report : [Choose File](#) No file chosen
 Remark :

[Submit](#)

- The Field Verifier (e.g., BDO/Municipal Authority) conducts an inquiry, uploads an enquiry letter, and provides remarks.

Online District Level Society Registration (DEPARTMENT) Procedure

Final Review and Approval



Society Registration

Application ID	Area of Operation	Presentation Date	Society Name	Society Type	Address	Fee Payment	Status
7202000002	CUTTACK	29-Sep-2020	RIGHT TO EDUCATION	REGISTRATION OF SOCIETY	BUXI BAZAAR, MISSION ROAD, CUTTACK, ODISHA, INDIA, 753001	Pay Fee	DataEntryInProgress

List Of Delivery Documents

APPLICATION ID	SOCIETY NAME	DATE	PRINT CERTIFICATE	CHECKLIST	VOLUME INDEX	UPLOAD CERTIFICATE	CONFIRM
7202000002	FEEDING THE POORS	30-Sep-2020	Print	View	Municipal Authority	ATHAGARH	Forward

All Pending Documents

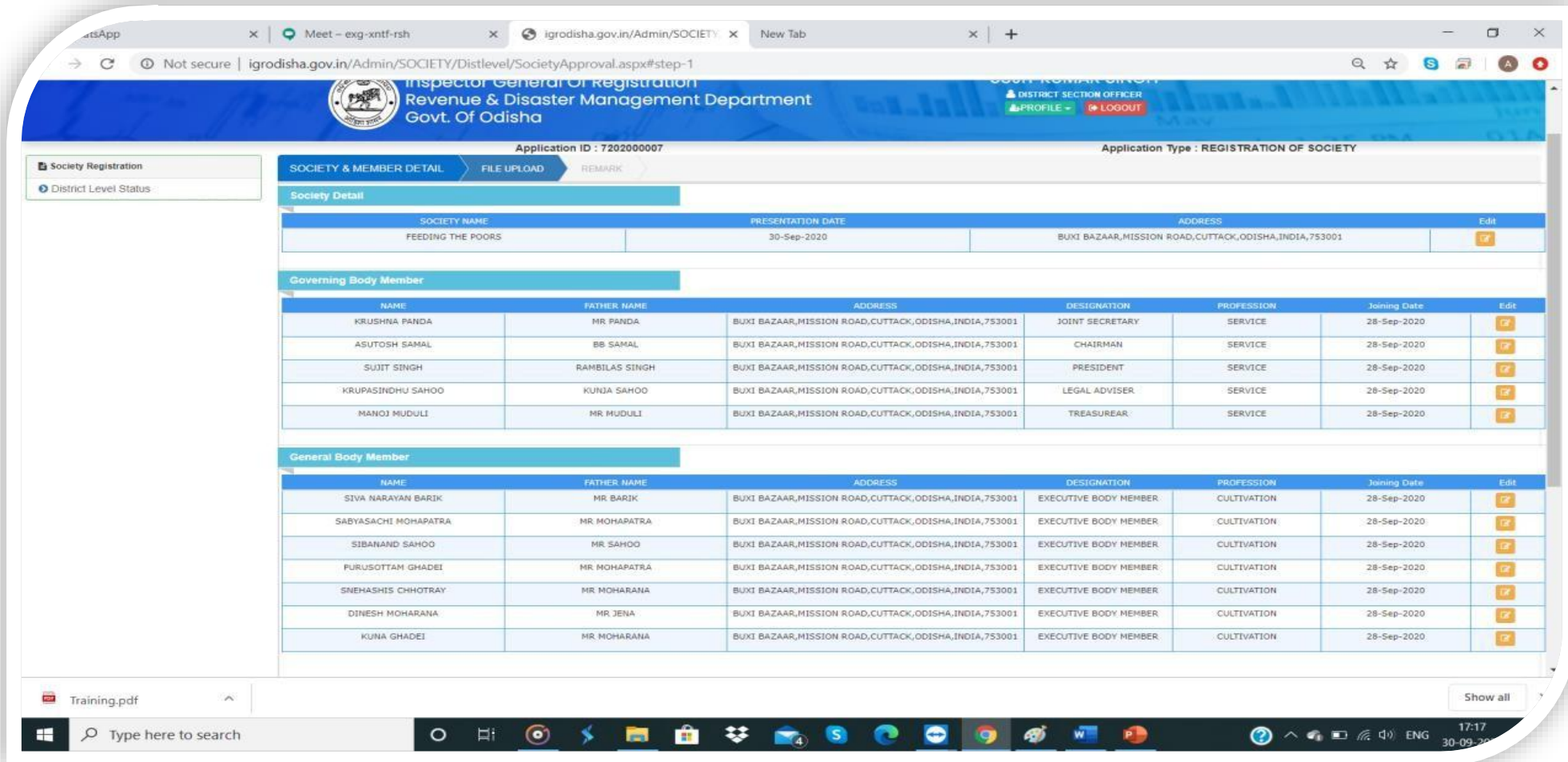
APPLICATION ID	AREA OF OPERATION	DATE	SOCIETY NAME	STATUS
7202000002	CUTTACK	29-Sep-2020	RIGHT TO EDUCATION	DataEntryInProgress
7202000002	CUTTACK	30-Sep-2020	FEEDING THE POORS	

- After Field verification, **DO (Dealing Officer)** Can view the **Field verification enquiry report** and forward the application to the next level **SO (Section Officer)** login.

Online District Level Society Registration (DEPARTMENT) Procedure

Online District Level Society Registration (DEPARTMENT) Procedure

Section Officer Login



Inspector General of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

Application ID : 720200007 Application Type : REGISTRATION OF SOCIETY

SOCIETY & MEMBER DETAIL FILE UPLOAD REMARK

Society Detail

SOCIETY NAME	PRESENTATION DATE	ADDRESS	Edit
FEEDING THE POORS	30-Sep-2020	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	

Governing Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date	Edit
KRUSHNA PANDA	MR PANDA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	JOINT SECRETARY	SERVICE	28-Sep-2020	
ASUTOSH SAMAL	BB SAMAL	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	CHAIRMAN	SERVICE	28-Sep-2020	
SUJIT SINGH	RAMBILAS SINGH	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	PRESIDENT	SERVICE	28-Sep-2020	
KRUPASINDHU SAHOO	KUNJA SAHOO	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	LEGAL ADVISER	SERVICE	28-Sep-2020	
MANOJ MUDULI	MR MUDULI	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	TREASURER	SERVICE	28-Sep-2020	

General Body Member

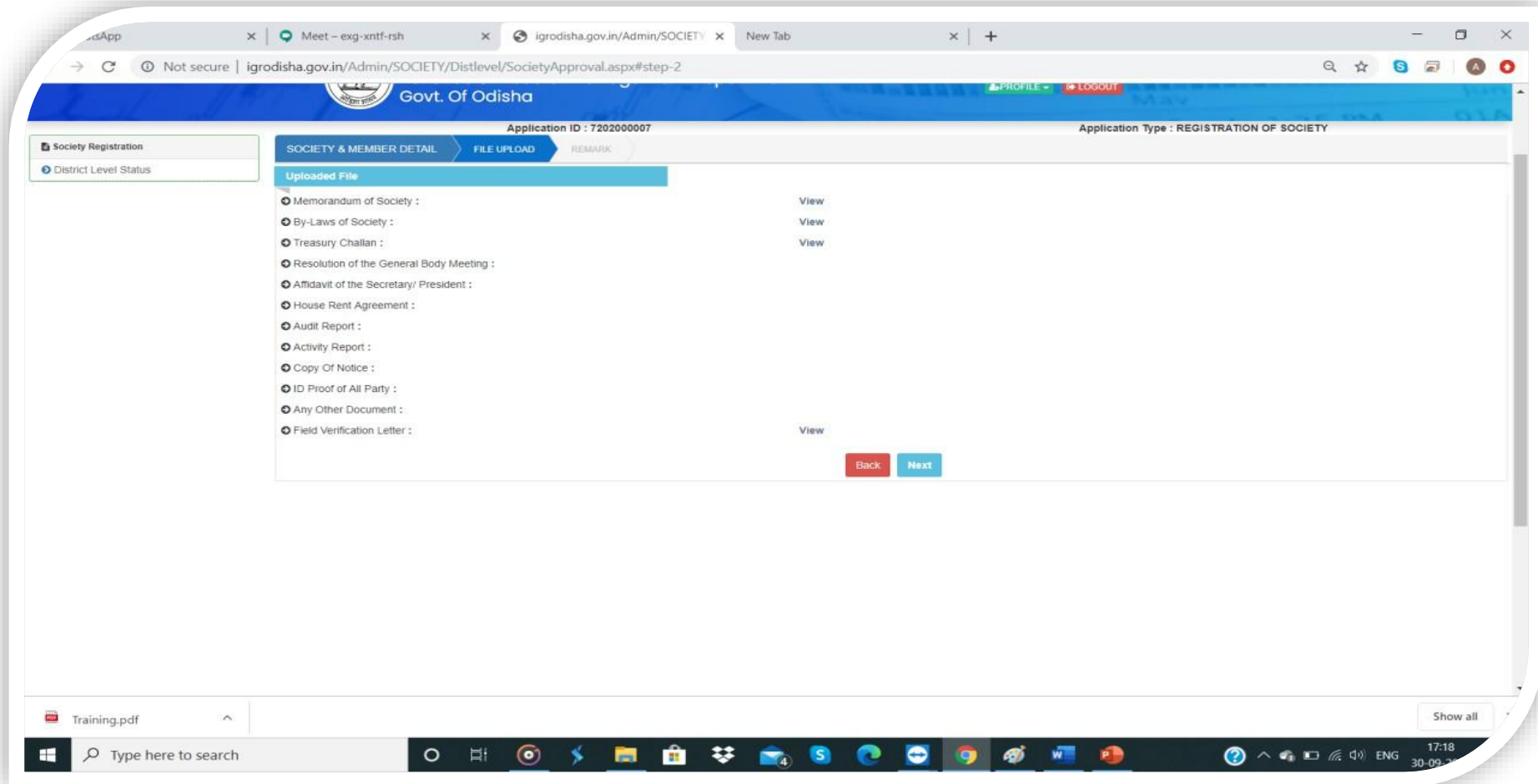
NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date	Edit
SIVA NARAYAN BARIK	MR BARIK	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
SABYASACHI MOHAPATRA	MR MOHAPATRA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
SIBANAND SAHOO	MR SAHOO	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
PURUSOTTAM GHADAI	MR MOHAPATRA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
SNEHASHIS CHHOTRAY	MR MOHARANA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
DINESH MOHARANA	MR JENA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	
KUNA GHADAI	MR MOHARANA	BUXI BAZAAR,MISSION ROAD,CUTTACK,ODISHA,INDIA,753001	EXECUTIVE BODY MEMBER	CULTIVATION	28-Sep-2020	

Training.pdf

Show all

- At SO (Section Officer) Login Show all Pending Documents for verification, Click an Application Id for

Online District Level Society Registration (DEPARTMENT) Procedure



The screenshot displays the 'Online District Level Society Registration (DEPARTMENT) Procedure' web application. The browser address bar shows the URL: `igrodisha.gov.in/Admin/SOCIETY/Distlevel/SocietyApproval.aspx#step-2`. The page header includes the 'Govt. Of Odisha' logo and the text 'Application ID : 7202000007' and 'Application Type : REGISTRATION OF SOCIETY'. The main content area is divided into three tabs: 'SOCIETY & MEMBER DETAIL', 'FILE UPLOAD', and 'REMARK'. The 'FILE UPLOAD' tab is active, showing a list of uploaded files with their respective 'View' links. The files listed are:

- Memorandum of Society : View
- By-Laws of Society : View
- Treasury Challan : View
- Resolution of the General Body Meeting :
- Affidavit of the Secretary/ President :
- House Rent Agreement :
- Audit Report :
- Activity Report :
- Copy Of Notice :
- ID Proof of All Party :
- Any Other Document :
- Field Verification Letter : View

At the bottom of the page, there are 'Back' and 'Next' buttons. The Windows taskbar at the bottom shows the time as 17:18 on 30-09-2023.

verification.

Online District Level Society Registration (DEPARTMENT) Procedure

- Then View the uploaded files along with field verification letter.

Online District Level Society Registration (DEPARTMENT) Procedure

Not secure | igrodisha.gov.in/Admin/SOCIETY/Distlevel/SocietyApproval.aspx#step-3

 Home



Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SUJIT KUMAR SINGH
DISTRICT SECTION OFFICER
[PROFILE](#)
[LOGOUT](#)

Application ID : 7202000007

Application Type : REGISTRATION OF SOCIETY

Society Registration

District Level Status

SOCIETY & MEMBER DETAIL
FILE UPLOAD
REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
ASUTOSH SAMAL (DISTRICT DEALING OFFICER)	30-Sep-2020	ok
SUJIT KUMAR SINGH (DISTRICT SECTION OFFICER)	30-Sep-2020	ok
SUJIT KUMAR SINGH (ADM)	30-Sep-2020	Field Verification
ASUTOSH SAMAL (DISTRICT DEALING OFFICER)	30-Sep-2020	

Remark

Remark :

REMARK

Back Forward

Online District Level Society Registration (DEPARTMENT) Procedure

- Then enter Remark and Forward the Document to Next Level **Additional Registrar of Society (ADM)** for approval.

Application ID : 720200600007 Application Type :

SOCIETY & MEMBER DETAIL FILE UPLOAD REMARK

Society Registration District Level Status

Society Detail

SOCIETY NAME	PRESENTATION DATE	ADDRESS	Edit
FEEDING THE POORS	29-Jul-2020	PLOT NO 2132,BUXY BAAZAR,CUTTACK,ODISHA,INDIA,751014	

Governing Body Member

NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date	Edit
KRUSHNA PANDA	MR. PANDA	BUXY BAZAR,PLOT NO 202,CUTTACK,ODISHA,INDIA,751240	CHAIRMAN	CULTIVATION	30-May-2020	
ASUTOSH SAMAL	BB SAML	PLOT NO 1219,BUXY BAZAR,CUTTACK,ODISHA,INDIA,751014	CHAIRMAN	CULTIVATION	01-Jun-2020	
SUJIT KUMAR SINGH	RAMBILASH SINGH	BUXY BAZAR,PLOT NO 202,CUTTACK,ODISHA,INDIA,751240	CHAIRMAN	CULTIVATION	30-May-2020	
KRUPASINDHU SAHOO	KUNJA SAHOO	BUXY BAZAR,PLOT NO 202,CUTTACK,ODISHA,INDIA,751240	CHAIRMAN	CULTIVATION	30-May-2020	
MANOJ MUDULI	MR MUDULI	BUXY BAZAR,PLOT NO 202,CUTTACK,ODISHA,INDIA,751240	CHAIRMAN	CULTIVATION	30-May-2020	

General Body Member

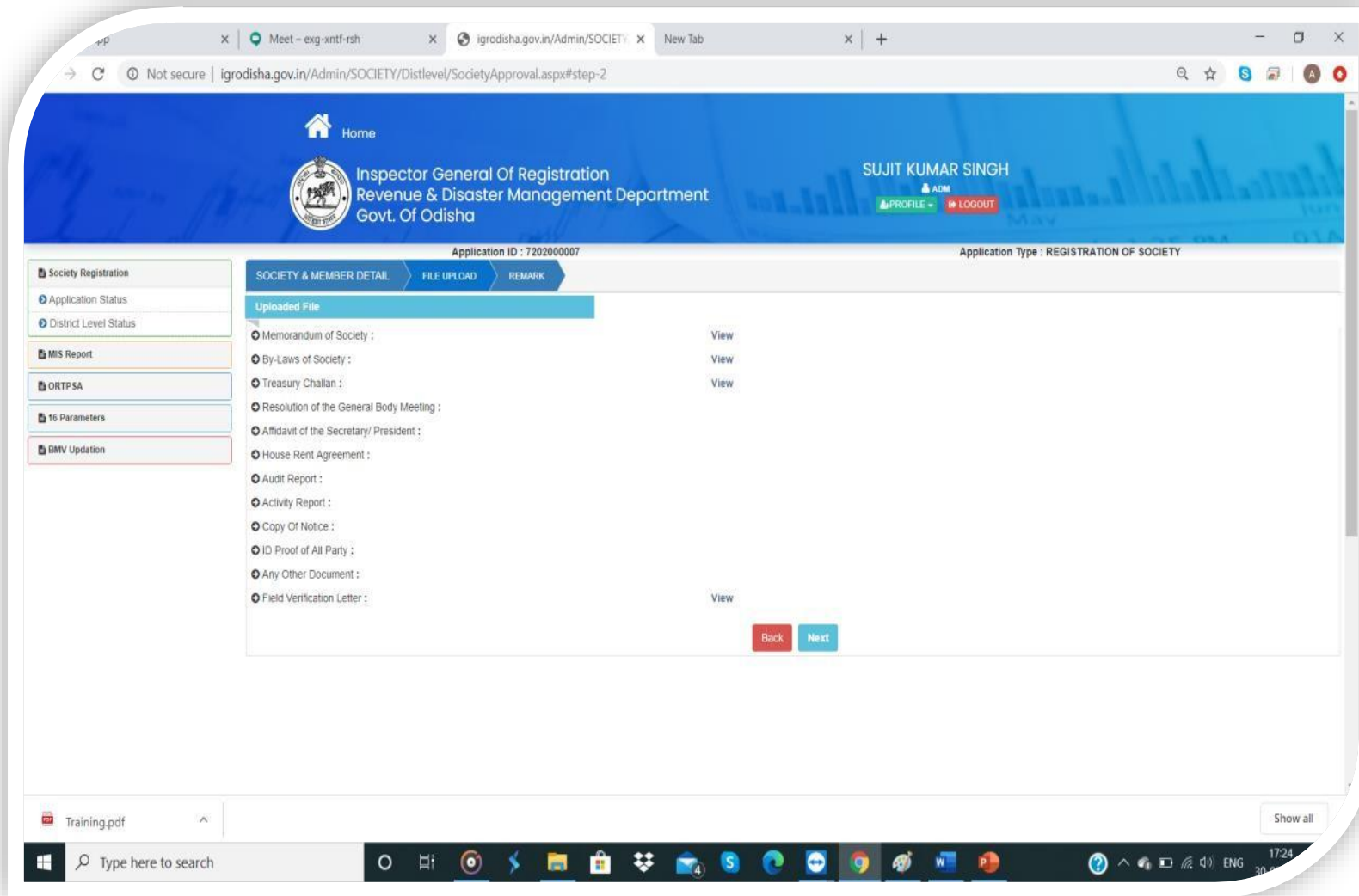
NAME	FATHER NAME	ADDRESS	DESIGNATION	PROFESSION	Joining Date	Edit
SIVA BARIK	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
SABYASACHI MOHAPATRA	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
SIBANANDA SAHOO	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
PURUSOTTAM GHADAI	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
SNEHASIS CHHOTRAY	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
DINES MAHARANA	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	
KUNA GHADAI	MR. BARIK	BUXY BAZAR,PLOT NO 201,CUTTACK,ODISHA,INDIA,751014	EXECUTIVE BODY MEMBER	CULTIVATION	30-May-2020	

Back Next

Additional Registrar of Society (ADM)

- At Registrar of society Login Show all Pending Documents for Approval, Click an Application Id for Approval.

Online District Level Society Registration (DEPARTMENT) Procedure



The screenshot shows a web application interface for the Online District Level Society Registration (DEPARTMENT) Procedure. The browser address bar displays the URL: `igrodisha.gov.in/Admin/SOCIETY/Distlevel/SocietyApproval.aspx#step-2`. The page header includes a "Home" link, the Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha logo, and the user name SUJIT KUMAR SINGH with a dropdown menu containing "PROFILE" and "LOGOUT".

The main content area displays the "Application ID : 7202000007" and "Application Type : REGISTRATION OF SOCIETY". The left sidebar contains a list of navigation links: "Society Registration", "Application Status", "District Level Status", "MIS Report", "ORTPSA", "16 Parameters", and "BMV Updation".

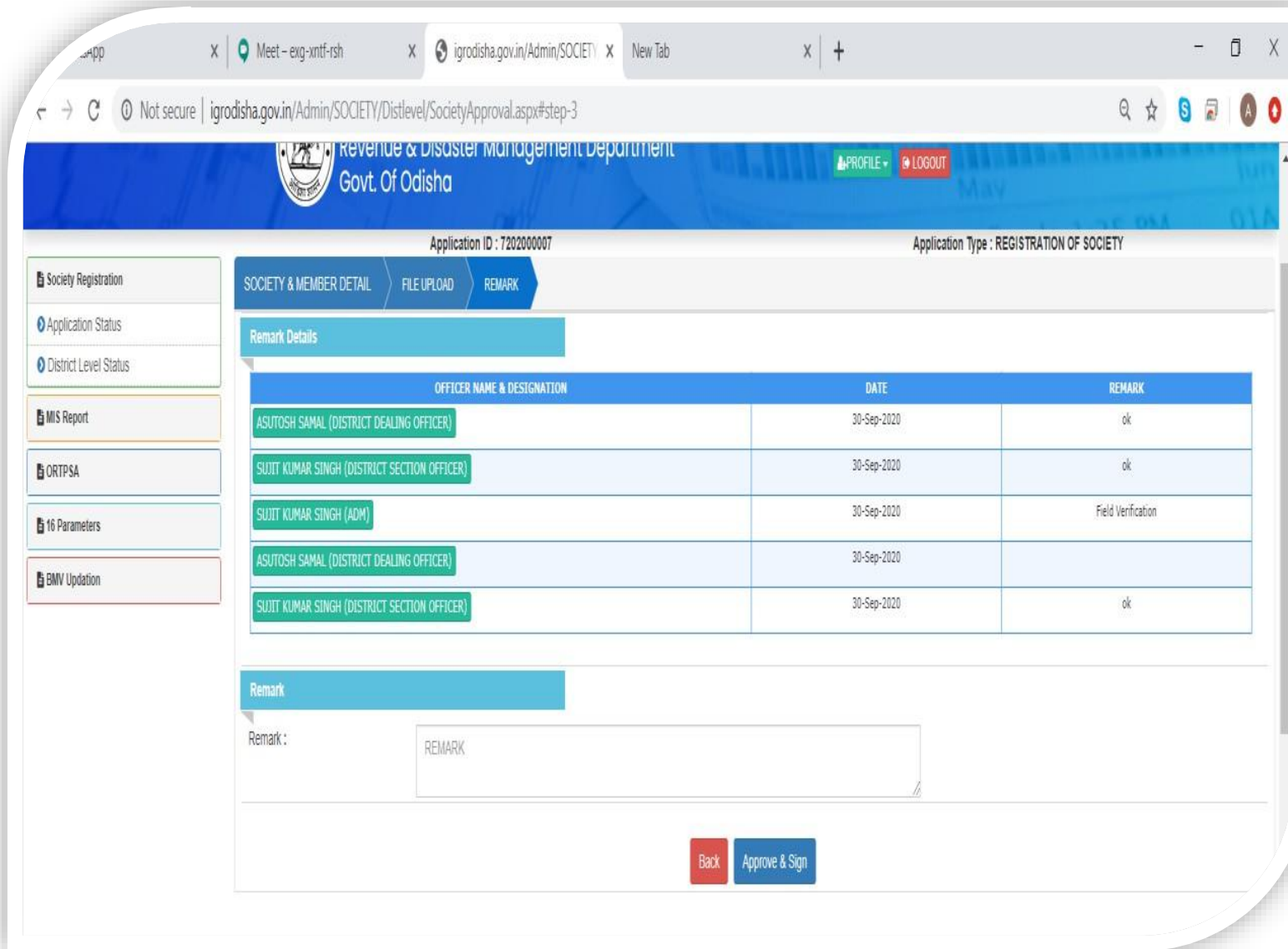
The main content area is divided into three tabs: "SOCIETY & MEMBER DETAIL", "FILE UPLOAD", and "REMARK". The "FILE UPLOAD" tab is active, showing a list of uploaded files with their names and "View" links:

- Memorandum of Society : View
- By-Laws of Society : View
- Treasury Chailan : View
- Resolution of the General Body Meeting :
- Affidavit of the Secretary/ President :
- House Rent Agreement :
- Audit Report :
- Activity Report :
- Copy Of Notice :
- ID Proof of All Party :
- Any Other Document :
- Field Verification Letter : View

At the bottom of the main content area, there are "Back" and "Next" buttons. The Windows taskbar at the bottom shows the time as 17:24 and the date as 30.6.

- Then View the uploaded files along with field verification letter.

Online District Level Society Registration (DEPARTMENT) Procedure



Application ID : 720200007 Application Type : REGISTRATION OF SOCIETY

SOCIETY & MEMBER DETAIL FILE UPLOAD REMARK

Remark Details

OFFICER NAME & DESIGNATION	DATE	REMARK
ASUTOSH SAMAL (DISTRICT DEALING OFFICER)	30-Sep-2020	ok
SUJIT KUMAR SINGH (DISTRICT SECTION OFFICER)	30-Sep-2020	ok
SUJIT KUMAR SINGH (ADM)	30-Sep-2020	Field Verification
ASUTOSH SAMAL (DISTRICT DEALING OFFICER)	30-Sep-2020	
SUJIT KUMAR SINGH (DISTRICT SECTION OFFICER)	30-Sep-2020	ok

Remark

Remark :

Back Approve & Sign

- Approver will approve the online application through their digital sign.

Online District Level Society Registration (DEPARTMENT) Procedure

Schedule XIII-Form:100



Certificate of Registration of Societies
ACT XXI OF 1860

SGD NO. 1 / 720200600004 of 2020

I hereby certify that FEEDING THE POORS PLOT NO 2132 ,BUXY BAAZAR, CUTTACK,ODISHA,INDIA 751014 has this day been registered under the Societies Registration Act (No.XXI of 1860)

Given under my hand at CUTTACK this
BOTH day of Jun 2020



Digitally signed by SULESH KUMAR SINGH
DN: cn=SULESH KUMAR SINGH, o=GOVERNMENT OF ODISHA, ou=REGISTRATION DEPARTMENT, email=sulesh.kumar.singh@odisha.gov.in, c=IN
Date: 2020.06.01 14:06:43 +05'30'

Download Certificate

- Once approved, log in to the IGR portal to download the digitally signed society registration certificate.

Online District Level Society Registration (DEPARTMENT) Procedure

Online District Level Society Registration (DEPARTMENT) Procedure